

**ORLEANS COUNTY
CORNELL COOPERATIVE
EXTENSION**

**2019 Orleans County 4-H Fair Vendor Application One
booth per form only**



Participation in fair is first come first serve upon receipt of deposit and all paperwork. No exhibitor may set up without first completing all required vendor paperwork.

Business Name:	Contact Name:
	Email:
Telephone:	Address:

- 1. DEPOSIT:** A **\$150 deposit is REQUIRED** of all commercial exhibitors. Your spot is not guaranteed until the deposit, and all paper work is received. Your deposit will be refunded within 30 days of the close of the event. Deposits will be forfeited in the case of a no show. Release time for outdoor exhibits will be after 11:00pm on Saturday night. Indoor exhibits will be released at 8:00am Sunday. Teardown prior to designated time without prior approval will result in the forfeit of the deposit.

Name and address to which to return deposit (BUSINESS or INDIVIDUAL) :
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- 2. RENTAL FEE (Check appropriate level): If submitted after JUNE 1, include \$25 late fee.**
- ___ **Lartz Exhibits Building Single:** 10' x 11' - \$200 rental fee (includes electric and wifi)
 - ___ **Lartz Exhibits Building Double:** 20' x 11' - \$300 rental fee (includes electric and wifi)
 - ___ **Outside Small Space:** 20' x 20' - \$150.00 rental fee.
 - ___ **Outside Large Space:** 20' x 40' - \$200.00 rental fee.
 - ___ **Food Concession Space:** 20' x 20' - \$400.00 rental fee
 - ___ **Stock Trailer Hookups:** are available at the cost of \$150 (30amp) \$200 (50amp) for week per unit.
 - ___ **Camping Hookups:** are available at the cost of \$150 (30amp) \$200 (50amp) for the week per unit.

Number of units for (total nine 50 amp available 1st come 1st serve): Stock Trailer 30 amp ___ 50 amp ___ Camping 30amp ___ 50amp ___

- 3. POWER REQUIREMENTS (outdoor and food vendors only):** Please indicate electrical appliances and the number that will be used in your booth. State voltage and amp usage for each. Electric is 3 Phase at 208 Volts.

Number and type of outlets needed: ___110___220
 Circuit breaker protection (in amps): ___110___220

* Exhibitors must supply first 50' of electrical cord.

Electrical fees are outlined in the chart below.

Electric Hook-Up Fees	
Fee for 1 to 30 amps	\$25
Fee for 31 to 50 amps	\$50
Fee for 51 to 75 amps	\$75
Fee for 76 and over amps	\$100

- 10.** The Commercial Exhibitor agrees to abide by all rules and regulations set forth in this contract and the attached Concessions/Vendors Handbook. Violations of the rules and regulation in the handbook may result in fines up to \$500.

- 11. PAYMENT:** All fees are due and payable upon return of this contract and are non-refundable. *Checks must be made payable to Orleans County Cornell Cooperative Extension.* Please mark on check that this is for Commercial Exhibits.

Mail to: Orleans County Cornell Cooperative Extension, C/O Commercial Exhibits
 12690 NYS Route 31 Albion, NY 14411

Deposit	\$150	Application checklist <input type="checkbox"/> Deposit and payments <input type="checkbox"/> Certificate of Insurance <input type="checkbox"/> Hold Harmless Form/Contract <input type="checkbox"/> Insurance Requirements Form <input type="checkbox"/> Proof of Auto <input type="checkbox"/> Menu and pricelist for Food Concessions <input type="checkbox"/> Workers Compensation (proof of, or statement of exemption)
Rental Fee	\$	
Electrical	\$	
Camping/ Stock Unit	\$	
Late Fee (after JUNE 1)	\$	
<i>Total Amount Due</i>	\$	

Orleans County 4-H Fair Food Concession Vendor Menu

Food items that will remain exclusive to food stands operated by the Orleans County 4-H Program include: crinkle cut and curly fries, hamburgers, hot dogs and pie.

Item	Price

See vendor handbook for specific rules and regulations regarding menu, exclusives and all other concessions policies.