

## VENDOR CAMPING RULES AND INSTRUCTIONS

1. No unnecessary camping will be allowed on the fairgrounds. The camping area is for fair personnel having a need to be on the grounds and is subject to approval by the Fair Camping Director and OCCCE Program Director. The Fair Camping Director and OCCCE Program Director will enforce rules and regulations and have the authority to dismiss anyone for violations. Orleans County Cornell Cooperative Extension (OCCCE) is not liable for damages that occur to trailers, campers, or tents while on OCCCE property. No camping will be allowed behind the barns.
2. Registration must be accompanied by payment to Orleans County Cornell Cooperative Extension, 4-H Office, 12690 Route 31, Albion, NY 14411. All applications must be dated on or before June 1, fair officials will be given priority. All others first come, first served basis. Trailers, campers, or tent sites will be numbered. A request should be made on the application if there is a need to be placed next to another registered camper. All occupants at each site will be registered individually by name and telephone number and reason for being there. Name and age of chaperone for each trailer, camper, or tent will also be listed on the application, at least one responsible adult chaperone (21 years or older) for each site is required. The **Camping Contract** must be obtained from the 4-H office or the website; signed by the owner of the trailer, camper, or tent; and returned to the 4-H office by **June 1**. Sites are available on a first come, first served basis and once all sites are full no additional sites can be granted.
3. No unnecessary noise before 7:00 am. Campsite curfew is 11:30 pm, quiet after 12:00 am (midnight). The chaperone listed for the site is responsible for enforcing the curfew. If youth are found in the camping area without an assigned chaperone after 11:30 pm, their parents will be contacted immediately. Failure to comply with Code of Conduct rules results in loss of premiums.
4. No one may possess, sell, or consume alcohol at an Orleans County Cornell Cooperative Extension sponsored event except within the confines of your private camper during 4-H Fair week and if you are within the legal age limits of NYS law for possession and consumption of alcohol. This does not include the area outside your camper as that is the property of the Orleans Cornell Cooperative Extension association, where alcohol is prohibited. It is completely prohibited to possess, sell or use controlled substances at Orleans County Cornell Cooperative Extension events.
5. Any rowdy or seriously disruptive campers will be asked to leave the grounds.
6. Campers will be issued one parking pass for each campsite. Only vehicles bearing this pass will be allowed to park north of the creek. One additional pass will be issued per site for south of the creek.
7. During fair hours, vehicular traffic will be limited to emergency vehicles only and those necessary to assure fair operations. Fairground traffic will be restricted during the following hours: Monday through Friday from 1:00 pm – 12:00 am (midnight). Saturday from 11:00 am – 12:00 am (midnight).

8. **Rabies Shots** will be required for all other animals that are brought to the camping area. Only animals being shown are allowed outside of the camping area.
9. Electricity charge is subject to change according to the appliances used.
10. The Orleans County Health Department demands no running water or sewage on ground. All trailer drainpipes must be plugged. Restroom holding tank can be used as dumping station. Any trailer violating this rule will be asked to leave the grounds.

### **ON THE FAIRGROUNDS**

- No bulk water, only bottled water permitted.
- All water tanks must be empty upon arrival and may be checked by the Orleans County Health Department.
- No human waste or wastewater is to be discharged on the grounds.
- Wastewater is to be dumped at specified locations only. Contact the Fair Manager for details.
- Violations will be subject to a maximum \$500 fine.
- All campers must be backed in and should be at least 10 feet from the next camper.
- No open flames outside of camper, including fire pits, grills, etc.

### **ORLEANS COUNTY CORNELL COOPERATIVE EXTENSION ALCOHOL/CONTROLLED SUBSTANCES POLICY**

No one may possess, sell, or consume alcohol or possess, sell or use controlled substances at an Orleans County Cornell Cooperative Extension sponsored event except within *the confines of your private camper* during 4-H Fair week and if you are within the legal age limits of NYS law for possession and consumption of alcohol. This does not include the area outside your camper as that is the property of the Orleans Cornell Cooperative Extension association, **where alcohol is prohibited.**

You may not be on duty, left in charge, allowed to operate vehicles or machinery, or allowed to respond to an emergency situation if you are under the influence of alcohol and/or a controlled substance.

It is the personal responsibility of all 4-H Fair participants (youth, adults, staff, and volunteers) to follow these policies. It is also the responsibility of all 4-H Fair participants to monitor the policies.

Any persons found or accused of violating the above said policy will be referred to the Fair Manager or OCCCE Program Director. If the problem cannot be resolved, the situation will be referred to the Fair Executive Committee. If the problem still cannot be resolved, the situation will be referred to the Emergency Management Office.

If conduct is found to be in violation of the above policy, you may be asked to leave the event or may lose the rights and privileges of affiliation with Orleans County Cornell Cooperative Extension depending on the severity of the infraction.

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**ORLEANS COUNTY 4-H FAIR - VENDOR CAMPING APPLICATION**

Name (Applicant): \_\_\_\_\_ Handicapped Accessibility Needed? \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Type of Unit: \_\_\_\_\_

Length and Width of camper with awnings and slideouts \_\_\_\_\_

Name of Chaperone: \_\_\_\_\_ Age: \_\_\_\_\_

(Chaperone must be 21 years or older)

Address of Chaperone: \_\_\_\_\_

List all who will reside in camper during Fair Week: \_\_\_\_\_

**REASON FOR CAMPING:** \_\_\_\_\_

What appliances: \_\_\_\_\_ How many volts and amps: \_\_\_\_\_

(no air conditioners)

**All Camping Applications are subject to approval.  
Consult 4-H Fair Camping Rules and Instructions before submitting application.**

Applicant assumes all responsibility and liability associated with this camping application. Applicant releases, and waives any right of recovery or subrogation against Cornell Cooperative Extension of Orleans County (EXTENSION) its officers, directors, employees, and volunteers for any loss or damage to any personal property of the applicant or any member of the applicant's party regardless of the cause of said loss or damage. The Applicant shall hold harmless and indemnify EXTENSION, its officers, directors, employees, and volunteers from any liability for injury to any person or damage to property caused by any acts or omissions of the applicant or member of the applicant's party.

- Any trailer found without a contract will be asked to leave the grounds.
- 4-H Camping Contract must be signed by the owner of the camper, trailer, or tent and returned to the Orleans County Cornell Cooperative Extension 4-H Office prior to June 1.
- Campers will be issued **one** parking pass for each site. Only vehicles bearing these passes will be allowed to park north of the creek. One additional pass will be issued per site for south of the creek.
- During Fair hours, vehicular traffic will be limited to emergency vehicles only and those vehicles necessary to assure Fair operations. Fairground traffic will be restricted during the following hours: Monday through Friday from 1:00 pm till midnight and on Saturday from 11:00 am till midnight.
- **Rabies Shots** will be required for all other animals brought into the camping area. Only animals being shown are allowed outside of the camping area!
- Electricity charge is subject to change according to the appliances used.
- Please refer to 4-H Camping Rules and Instructions for other rules and regulations for 4-H camping.
- The Health Department prohibits dumping of waste on ground. Restroom holding tank can be used as dumping station. Any trailer violating this rule will be asked to leave the grounds.

Approved: \_\_\_\_\_ Fee Received \_\_\_\_\_  
(Camping Director)

Cash/Check #: \_\_\_\_\_ Date: \_\_\_\_\_

**ORLEANS COUNTY 4-H FAIR  
VENDOR CAMPING CONTRACT**

**Orleans County Cornell Cooperative Extension**

4-H Office, 12690 Route 31, Albion, NY 14411

Phone: 585-798-4265, Fax: 585-798-5191

E-mail: [webmaster@orleans4-hfair.com](mailto:webmaster@orleans4-hfair.com), Website: [orleans.cce.cornell.edu](http://orleans.cce.cornell.edu)

THE ORLEANS COUNTY CORNELL COOPERATIVE EXTENSION (OCCCE) gives permission to:

Name (CAMPER): \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

To camp at the Orleans County 4-H Fairgrounds during 4-H Fair Week, July 23 through July 30, 2017.

Subject to all of the following terms and conditions:

1. CAMPER shall defend, indemnify, and hold harmless OCCCE, its employees, officers, volunteers, and directors from any and all claims, actions, demands or other proceedings for any actual or alleged injury to persons or damage to property arising out of any act or omission of the CAMPER, its employees, guests, or invites during its use or occupancy of the premises.
2. CAMPER agrees to leave premises in the condition in which they were upon arrival.
3. CAMPER agrees to the following:
  - a. No open fires
  - b. No excavations
  - c. Parking in specified areas only
  - d. To use outdoor grill only in the designated area.
  - e. To adhere to the 4-H Camping Rules and Instructions and Alcohol/Controlled Substances Policy.
4. OCCCE reserves the right to expel any individual or group of individuals that may damage the facilities.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

**OCCCE:** \_\_\_\_\_  
Executive Director or Association President

**CAMPER:** \_\_\_\_\_  
Authorized Signature

Revised 2/2017